

AYRSHIRE FLYERS SPEED SKATING CLUB

CONSTITUTION

NAME

1. The body shall be named 'AYRSHIRE FLYERS SPEED SKATING CLUB' hereinafter referred to as 'the Club' and be based within Ayrshire.

OBJECTIVES

2. The objectives of the Club shall be:

To provide facilities for, and promote participation of, the whole community in the sport of Short Track Speed Skating.

In furtherance of the above purpose, the Club will:

Promote and develop amateur ice speed skating for all ages and abilities.

Support Club members when competing nationally and internationally.

Promote levels of excellence in coaching both on-ice and off-ice.

AFFILIATION

3. The Club shall be affiliated to Sk8scotland or its successor.

AMATEUR STATUS

4. Amateur status and rights shall be as defined in the Sk8scotland Constitution or that of its successor.

MEMBERSHIP

5. Membership of the Club shall be open to amateurs and to those who have been reinstated as amateurs previously by the Scottish Speed Skating Union or by Sk8scotland. A nominal fee, recommended by the Committee and fixed at the AGM, will be charged and will be valid from AGM to AGM on completion of a membership application form.

Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs, or of age, sex or disability except as a necessary consequence of the requirements of skating as a particular sport.

The Club may refuse membership, expel or suspend from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Club members and decided by a majority vote. Thereafter, any persons so dealt with, may appeal to the National Governing Body.

6. Categories:

Full Members Having attained the age of 16 by 1st July of the membership year.

Junior Members Shall be those who have not attained the qualifying age for Full Membership by 1st July of the membership year.

<u>Associate Membership</u>	Associate Members shall be members over 16 who are non-participating patrons of the sport.
<u>Honorary Life Membership</u>	A Full Member who has paid an annual subscription for a continuous period of 21 years, or a person nominated by the Committee, shall become an Honorary Life Member of the Club.
<u>Life Membership</u>	Life Membership shall be available to any applicant fulfilling the Full Membership qualifications and upon payment of a sum, which shall from time to time be decided by the Committee.

7. A list of members shall be kept by the Secretary of the Club.
8. A member may resign membership at any time by giving notice of their intention so to do to the Club Secretary. Resignation shall not relieve a member of liability to pay outstanding membership subscriptions or other monies that may be due to the Club at date of resignation.

ANNUAL SUBSCRIPTIONS

9. Annual subscriptions (membership fee) shall become due on 1st July each year and the amount of the subscription shall be proposed by the Committee and approved by the Full Membership of the Club at the AGM. Any member who has failed to pay the annual subscription by 1st November shall be deemed to have forfeited the rights and privileges of membership so long as the subscription remains unpaid.

GENERAL MEETINGS

10. Notification of all General Meetings of the Club will be transmitted electronically to the e-mail address of each member. This information will also be posted on the Club Website and Notice Board.

Any member who requires notification by Postal Services must advise the Secretary accordingly at the beginning of each season.

Annual General Meeting

11. An Annual General Meeting shall be held in May or June of each year.
12. The Secretary shall convene the Annual General Meeting by posting notice thereof to all members, specifying the time and place of the meeting and the business to be transacted, at least 30 days before the meeting.
13. The Annual General Meeting shall elect the Office Bearers comprising:
 - Chairperson (who shall be Chairperson of General Meetings)
 - Vice Chairperson
 - Secretary
 - Treasurer

The Annual General Meeting shall also elect:

- Up to five Committee Members
- A Child Protection Officer
- A Club Coach
- An Honorary Auditor

14. Nominations, duly seconded, for these positions shall be made in writing and received by the Secretary at least 20 days before the date of the Annual General Meeting. If there is no nomination received for any of these positions, proposals will be accepted from the members present at the Annual General Meeting.
15. The Chairperson shall also be an ex officio member of all committees or sub-committees of the Club.
16. Office Bearers, Committee Members, Child Protection Officer, Coach and Honorary Auditor shall hold office for a period of one year, at the expiry of which they shall be eligible for re-election.
17. Other items on the Agenda for the Annual General Meeting shall be:
 - The Chairperson's remarks.
 - The Secretary's remarks.
 - The Treasurer's report.
 - Any other competent business.

Special General Meeting

18. A Special General Meeting may be convened at any time by the Officers of the Club, or at the request of at least one-third of the Voting Members of the Club. The time, place, purpose and business of the Special General Meeting shall be specified in writing by the Secretary and posted to all members not less than 14 days prior to the Meeting.

Voting Procedures

19. At a General Meeting of the Club a quorum shall be not less than one quarter of the Voting Membership of the Club.
20. All Members of the Club, providing their subscriptions are not in arrears on the day of the Meeting, shall be entitled to attend a General Meeting. Only Full and Associate Members shall be entitled to vote.
21. At a General Meeting of the Club all business shall be decided by a show of hands unless prior to a vote being taken a secret ballot is:
 - a) Directed by the Chairman OR
 - b) Demanded by not less than 50% of the members present and entitled to vote.
22. Every member present and entitled to vote shall have one vote. Decisions shall be reached on a basis of a simple majority except in the case of amendments to the Constitution (see Clause 38). In the case of equality of votes the Chairperson will direct a second ballot or a second show of hands. If this also results in an equality of votes, the Chairperson shall have a casting vote.

THE COMMITTEE

23. The affairs of the Club shall be managed by the Committee, who shall, subject to this Constitution, have full power to apply the funds of the Club and to take such steps as are necessary in order to pursue the Club's objectives. The provisions in this Constitution conferring specified powers on the Club Committee shall not be read as limiting in any way the powers conferred by this clause on the Committee.
24. The Committee will comprise of the four Office Bearers of the Club plus up to five Full Members.
25. The Committee may:
 - a) Co-opt any member of the Club to serve on the Committee for that year but without voting rights.
 - b) Appoint sub-committees.

c) Subject to Clause 13, fill any casual vacancy arising in the membership of the Committee. The person appointed shall fill the vacancy until the expiry of the term of office of the person whose place they are filling with the equivalent voting rights.

26. A meeting of the Committee may be convened at any time by the Chairperson or Secretary by notifying all Committee Members of the time and place of the meeting and, so far as is practicable, the nature of the business to be discussed, allowing seven days clear notice. In exceptional circumstances this notice period may be reduced to attend to urgent business.

Members of the Club are welcome to attend and observe Committee Meetings and, for this purpose, notification of these meetings will be posted on the Club Website and Notice Board.

27. Committee meetings will be held regularly throughout the year.

28. A quorum for the Club Committee shall be four, which must include the Chairperson or Vice Chairperson of the Committee or their appointed nominee.

29. All motions at a meeting of the Committee shall be decided on a simple majority of those present and voting (as clause 21 'a' & 'b'). In the case of equality of votes the Chairperson will direct a second ballot or a second show of hands. If this also results in an equality of votes, the Chairperson shall have a casting vote.

FINANCE

30. All sums received on behalf of the Club by the Treasurer shall be paid into a Club bank account as soon as is practicable. All sums received by any person other than the Treasurer shall be transmitted forthwith to the Treasurer of the Club. The Treasurer may hold petty cash up to an agreed value, set by the Committee.

31. All payments on behalf of the Club shall be made by cheque drawn on the Club account and signed by such persons, minimum of two, as the Club Committee may authorise for this purpose, one of whom should be the Treasurer.

32. The Treasurer shall keep accounts of all monies received and paid out by them and close such accounts immediately prior to the Annual General Meeting.

33. The audited accounts shall be presented at the Annual General Meeting and cover the previous financial year, ending 31st May.

34. Any member wishing to raise funds for the Club shall first obtain the approval of the Committee.

35. The Income and Property of the Club shall be applied solely towards promoting the Club's objects as set forth in this constitution and no portion thereof shall be paid or transferred, directly or indirectly, to the members of the Club.

COMPETITIONS

36. All competitions organised by the Club shall be held within the racing rules adopted by Sk8scotland.

37. A member will not be entered into any competition if they are in arrears with Club fees. In the event of financial hardship, the member shall be entitled to request that the Committee suspend this clause, due to extenuating circumstances.

AMENDMENTS TO THE CONSTITUTION

38. Amendments to this Constitution may only be made at a General Meeting or SGM, prior notice having been given to all members in the notice convening the Meeting, detailing such proposed amendments. A 60% vote of those present, and voting in favour of each amendment, is required for its adoption.

DISSOLUTION

39. Upon dissolution of the Club, after all Club and Trustee liabilities have been cleared, all remaining financial and material assets shall be given or transferred to some other charitable body or bodies having objects similar to those of the Club, the identity of the body or bodies to which such assets are transferred shall be determined by the members of the Club at, or prior to, the time of dissolution from the following:
- A registered charitable organisation(s).
 - Another Club which is a registered Community Amateur Sports Club with charitable status.
 - The sports national governing body for use by them for related community sports subject to having charitable status.

DATA PROTECTION ACT

40. All computer data held on behalf of the Club shall conform to the current act and it will be the responsibility of the Committee to ensure that the Club continues to conform to any new legislation.

CHILD PROTECTION ACT

41. One committee member will be elected as the Child Protection Officer and that said person shall receive training in the current laws. That person shall then be the liaison between the Club and all outside bodies concerning Child Protection issues and shall ensure that the Club and its members adhere to all existing legislation.
42. The Club and all members will adhere to and promote the current NISA Child Protection Policy.